

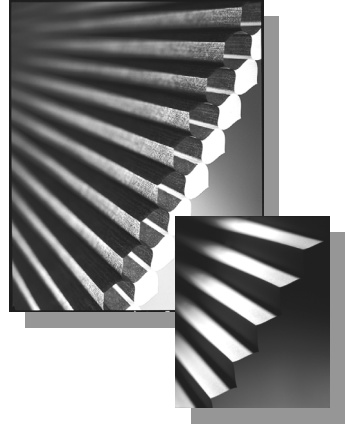
INSTALLATION INSTRUCTIONS

HONEYCOMB & PLEATED SHADES

CONTINUOUS CORD LOOP

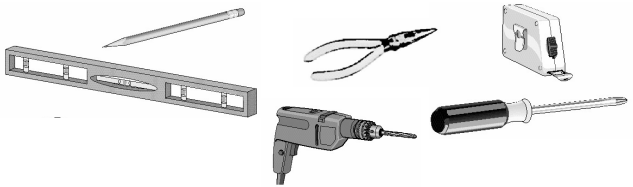
Thank you for your purchase. This shade has been custom built for you from the highest quality materials.

To avoid errors and save valuable time, please read these instructions before installing your new shade.



TOOLS YOU WILL NEED

1. Pencil or Marker
2. Measuring Tape
3. Needle-nose Pliers
4. Phillips Screwdriver
5. Carpenter's Level
6. Power Drill
7. Mounting Fasteners



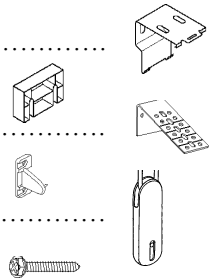
Mounting Surface	Fastener
Drywall, Plaster	Wall Anchors, Expansion Bolts (Not Provided)
Metal	Sheet Metal Screws (Not Provided)
Wood	No. 6 Hex Head Screws (Provided)

GETTING STARTED

All the required installation components are wrapped in your package along with these instructions. Check that the parts you have correspond to the parts shown below. *NOTE: Some parts may vary depending upon your chosen mounting options.*

PARTS

- Installation Brackets
- Spacer Blocks (optional)
- Extension Bracket (optional)
- Hold Down Brackets (optional)
- Cord Tensioner Bracket & Instruction Pack
- Screws

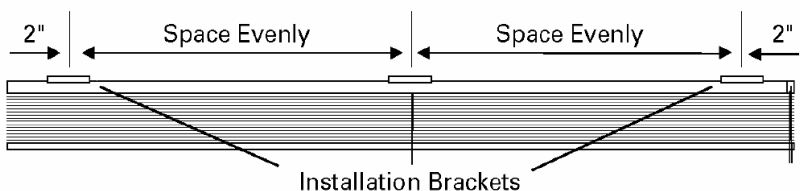


STEP 1: MOUNTING THE BRACKETS

The installation brackets may be used for **INSIDE** or **OUTSIDE** mounts. The 3/4" brackets also accommodate 1/2" double cell fabric shades.

Mounting the brackets level is essential for proper operation of the shade. Shim the brackets if necessary to achieve a level alignment.

The bracket requirements and placements are the same for inside and outside mounts. Refer to the following spacing diagram and bracket requirement chart.



Installation Bracket Requirement Chart

Shade Width	Brackets Required
18" to 38"	2
38-1/8" to 72"	3
72-1/8" to 106"	4
106-1/8" to 140"	5
140-1/8" to 174"	6

INSIDE MOUNTS:

For inside mounts the installation brackets will be screwed in place through the top hole of each bracket. Refer to the depth chart below.

Inside Mount Depth Requirements

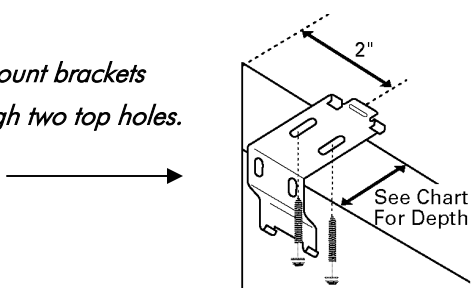
Bracket Type	Minimum Depth	Fully Recessed
3/8" Standard	1"	2"
3/4" Standard	1"	2"

NOTE: Prior to mounting the brackets, add any clearance depth required to avoid obstructions such as window cranks or handles.

ATTACH THE BRACKETS:

- First mark the mounting surface and center each bracket over the mark.
- Screw installation bracket through two top holes to desired window sill location.

*Inside mount brackets
screw through two top holes.*



OUTSIDE MOUNTS:

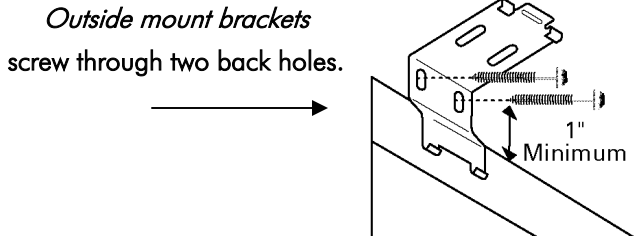
For outside mounts the installation brackets will be screwed in place through the two back holes of each bracket. Refer to the minimum surface height chart below.

Outside Mount Surface Height Requirements

Bracket Size	Minimum Height
3/8" Bracket	1"
3/4" Bracket	1"

ATTACH THE BRACKETS:

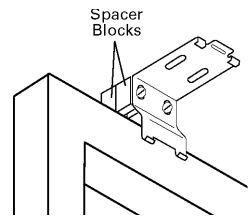
- First mark the mounting surface and center each bracket over the mark.
- Screw standard brackets through two back holes to desired location.



SPACER BLOCKS (optional):

- Spacer blocks will be attached to the end of each bracket.
- Ensure the screws are long enough to secure brackets to surface.
- Do not use more than three spacer blocks per bracket.
- If installing extension brackets, do not use spacer blocks.

Mount spacer blocks with
solid side facing surface.



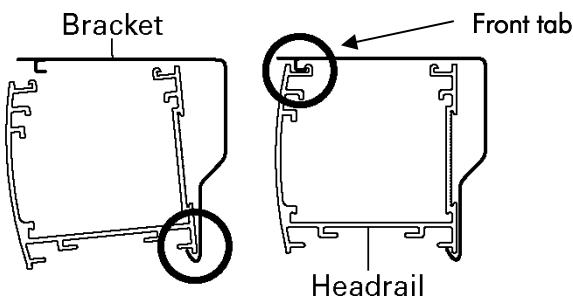
EXTENSION BRACKETS (optional):

- Position the extension brackets to the desired wall location.
- The bracket tops must be aligned and level to one another.
- Mount the extension brackets through the back holes with two screws.
- Attach installation brackets to extension brackets with the included screws & nuts.
- Use the same holes for all brackets to ensure even projection from the surface.

STEP 2: INSTALLING THE SHADE

MOUNT THE HEADRAIL:

- Lower the shade a few inches to loosen the stack against the headrail.
- With the front (colored) side of the shade facing you ...
- Tilt the headrail slightly forward angling the lower-back lip to the bracket bottom.
- Ensure that the fabric does not get caught between the headrail and brackets.
- Rotate the headrail upward until it snaps into place.



- To **REMOVE** the shade, lower the shade a few inches. Push up on the front bracket tabs with a flathead screwdriver – being careful not to scratch the headrail. Rotate the headrail downward and away from brackets.

STEP 3: OPERATING THE SHADE

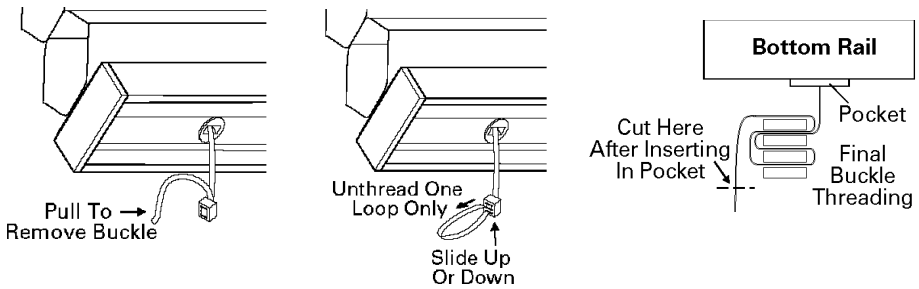
TO RAISE AND LOWER THE SHADE:

- Pull down on the **cord loop** to raise and lower.
- One side of the loop will raise the shade and one side will lower it.
- If the same cord is continuously pulled after lowering, the shade will begin to rise.

STEP 4: ADJUSTING THE SHADE

To adjust shade heights and to level the bottom rail, utilize the bottom rail **buckles**. Refer to the following diagram for a visual representation of the adjustment steps.

Bottom Rail Buckle Adjustment Diagram



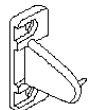
BOTTOM RAIL BUCKLE ADJUSTMENT STEPS:

- Tilt up bottom rail and locate buckle.
- Pull on excess cord to remove buckle from pocket.
- Unthread one loop of the tape by carefully pulling it out of the top slot.
- To change shade length (or bottom rail level), slide the buckle along the tape.
- When adjustments are completed, thread the tape back through the top slot.
- Pull the end of the tape over the top of the buckle and then down.
- Insert the buckle back into its pocket.
- Verify the adjustments by raising the shade and making sure it stacks evenly.
- If all adjustments are final, excess tape may be trimmed flush to the buckle.

STEP 5: INSTALL REMAINING ITEMS

ATTACH THE HOLD DOWN BRACKETS (optional):

- Lower the shade and place the hold down pins into the bottom rail end caps.
- Mark the hold down bracket locations on the mounting surface.
- With the brackets level, attach them using two screws.



CLEANING INSTRUCTIONS

Honeycomb and Pleated shades are made of an anti-static, dust resistant fabric which repels dirt and dust. For most of these fabrics, the following options are available if your shade needs cleaning.

DUSTING: Regular light dusting with a feather duster is all the cleaning that is needed in most circumstances.

VACUUMING: Use a hand-held vacuum with low suction for more thorough dust removal.

SPOT CLEANING: Use the following steps for spot cleaning: (1) Prepare a solution of warm water and mild dishwashing detergent. (2) Dampen a clean cloth in the solution and ring it out. (3) Dab the spot with the dampened cloth until it is gone. **DO NOT RUB THE FABRIC.** (4) Allow the shade to dry in the completely lowered position.

CAUTION: Avoid creasing Blackout fabrics during cleaning.

DEEP CLEANING: Use the following steps for deep cleaning: (1) Immerse shade in basin or bathtub filled with warm water and mild detergent. (2) Rinse with clean water. (3) Fully raise shade and tilt to eliminate excess water, (4) Reinstall damp shade, lower it, and let it dry completely.

CAUTION: Do not immerse Blackout or Lace fabrics. Do not immerse headrail in water.

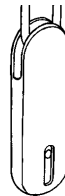
ULTRASONIC CLEANING: Standard shades, except those made with Blackout Lining can be ultrasonically cleaned by a professional.

- Specify that a mild detergent be used.
- Never immerse the headrail in the solution.
- Dry the shade completely in the lowered position.

CAUTION: Do not ultrasonically clean Blackout Lining or Lace fabrics. Do not immerse headrail in water.

SAFETY

- Keep all cords out of the reach of young children
- Move cribs and furniture away from the shade cords.
- **CORD TENSIONER:** Install the enclosed safety cord tensioning device to reduce access to cords. Installation instructions and components required for securing the cord tensioner are included with each shade.



WARRANTY INFORMATION

Lifetime Limited Warranty covering our Custom Made Blinds

We extend this lifetime limited warranty to the original purchaser. This warranty applies only to manually operated Custom Products properly installed in the window, door or interior area for which they were intended. Installation of the product must be in accordance with accompanying instructions. The product cannot be modified. It is the purchaser's responsibility to maintain and clean the product in compliance with the instruction provided. The product must be used only in the window for which it was purchased. Damage to the product resulting from misuse, abuse, direct exposure to salty air or discoloration due to sunlight or the passage of time is not covered by this warranty.

This warranty does not apply to conditions caused by normal wear and tear upon the product. This warranty is exclusive and in lieu of all other obligations, liabilities or warranties. In no event shall the Manufacturer be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so this exclusion or limitation may not apply to you.

In the event of a defect under this warranty, we will repair or replace the product, at our option, provided it is returned to our store. Our warranty obligation excludes shipping charges and labor costs for measuring and installation. Repairs will be made with like or similar parts. This warranty gives you specific legal rights, and you may have other rights which vary from state to state.

Notes: Specialty Blinds and Shades are warranted for one year from the date of purchase. This warranty does not apply to Commercial Orders.